



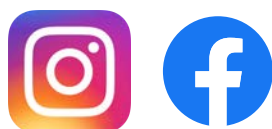
KIDZ CAMP

ESSEX

FUN • LEARN • CREATE



Parents Guide



www.kidzcampessex.co.uk

KIDZ CAMP

ESSEX

Drop Off

Registration and Check In

Drop off begins at 7:30am and runs until 9:30am, with breakfast being served until 8:30am.

Once you have signed your child in you will need to choose their sandwich filling (if they are having a free standard camp lunch). Please also ensure any medication is given to the Camp staff at this time also.

This is also an opportunity to give in any money for the tuck shop (information of which can be found in this guide) to be kept safe by the venue manager who will write down your child's name and ensure they are called to the tuck shop later in the day.

Once your child is signed in the staff will collect them from the drop off area and take them to their base area for the day where they will meet their camp staff.

Collection

Collection Times & Security

Collection for the standard day session is from 3:30pm-4:30pm with the late session extending until 6pm which must be booked in advance.

When arriving to collect your child please give the manager your child's name and the Camp Staff will bring them to the collection area. Management may ask for some details to confirm your identity before releasing the child i.e. your first name or collection password.

If someone else is going to be collecting your child please ensure you have added them to the collectors on your account and that they are aware of the collection password.

Please avoid dropping off or collecting your child between the hours of 9:30am-3:30pm as all staff will be busy engaging the children in activities. If you need to do so please arrange this with the camp manager.



Unable to attend?

If you are unable to attend please amend or cancel your booked days via your account.

For credit to be applied you must provide 48 hours notice of your absence. Where this is not possible such as illness on the day of your booking, please contact a member of the venue or office team.

First Aid

First Aid & Medication

Every Venue Manager is Paediatric First Aid and Autoinjector trained. With many of our camp staff holding other first aid qualifications. This means there is always someone first aid trained on hand to look after your child if they are unwell or injured.

Prescribed medication must be handed to the venue manager at the beginning of the day and you must have completed the medication form on your child's account. The manager will then administer the medication at your specified time and notify you of this on collection.

EYFS

Early Years Foundation Stage

As part of our OFSTED registration we have a strong focus on the Early Years Foundation Stage (EYFS).

As you check in our venue manager will give your child a EYFS wristband. This helps all our staff identify your child as one of our younger ones.

Each group activity will assigned 2 staff members. The EYFS children in the group will be paid special attention throughout the day to ensure they are safe, happy and having fun!

When delivering activities our staff will be using the 7 Early Learning Goals to ensure activities promote development, engage and excite our 4 and 5 year olds.



Nut Policy

Our Policy on Nuts

Kidz Camp Essex has a strict no nuts policy, meaning no products that contain, may contain or have traces of nuts are permitted to be consumed within our venues.

Please ensure anything homemade or not in it's original packaging has an ingredients list clearly attached.

Anything that is found to have traces of nuts will not be able to be consumed at the venue but will be given back to the child to take home with them.



Camp Lunches

Children attending camp have the option of bringing a packed lunch, purchasing a premium lunch or having the free camp lunch. The free camp lunch includes a sandwich with cheese, jam or ham- which you will select at drop off, crisps, raisins and a biscuit.

If your child has dietary requirements please ensure you have informed us of these via your online account- please note while we have options available to meet some dietary requirements but if your child requires gluten free bread for example this will need to be brought in or a packed lunch supplied.

You can upgrade to the premium lunch option for £5 per child, per day- this includes a sandwich with a choice of filling (jam, ham, cheese or tuna) crisps, yoghurt, chocolate biscuit bar, piece of fruit and a children's juice drink.



Are you ready for camp?

What Not to Bring

- ✗ Electronic devices such as mobile phones or smart watches
- ✗ Valuable or sentimental items
- ✗ Products containing Nuts (Please see our Nut Policy)
- ✗ Toys or games from home- these could get lost or broken
- ✗ Non prescribed medicines- we cannot administer these at camp.

What to Bring

- ✓ Weather appropriate clothing
- ✓ A named refillable water bottle
- ✓ Snacks and a packed lunch (if not having a camp lunch)
- ✓ On water fun days- swimwear and a towel
- ✓ Any prescribed medication
- ✓ Spare clothes for little ones
- ✓ In warm weather- sun cream, applied before arrival and supplied in their bag to be topped up during the day. (Venues have a small amount of hypoallergenic SPF50 sun cream they can use unless you tell us otherwise.)



Activities

Water Fun Days

For water fun days your child will need swimwear or clothes they can get wet in such as a spare t-shirt/shorts and a towel.

Water fun days will consist of water fights and games, slip and slide and crowd favourite...
soak the coach!

Party Days

We at Kidz Camp Essex love a good party! That's why at the end of every camp we have a fantastic party day to celebrate a camp full of fun- we have party food, dancing, colouring competitions, balloons, bubbles and lots of party games with prizes!

We also love dressing up on party days, we love seeing all the amazing costumes and giving our prizes for the best!

Activity Schedule

We have a huge variety of activities available throughout each school holiday and half term.

From Laser Tag to sweet treats, dance workshops to animal encounters... there really is something for everyone! Each day you will find a special activity, sport and craft as well as lots of other fun games and activities throughout.

You can find the schedule for the upcoming holiday on our website and social media pages.





Camp Information

Lost Property

Please ensure your child has everything with them when leaving camp, if your child has left something behind before the holiday ends please give the venue manager a call to arrange a convenient time to collect your item/s.

If the school holiday has ended and you think you may have left something behind, please email info@kidzcampessex.co.uk where we can ensure it is kept safe to reunite with you next half term/school holiday. Please note we are unable to access lost property during term time.



Tuck Shop

We have a small tuck shop at camp in which children can purchase some 'pocket money' sweets, chocolate and snacks. These range from 10p to 80p and there is a maximum spend per child per day of £2.

Please speak to camp staff about any dietary requirements or preferences regarding the tuck shop.

Is your child ready for camp?

To be ready for camp we would need your child to be able to use the toilet independently. We can remind them and guide them there. We are unable to take a child into the toilet cubicles.

Our current staff ratio is 12:1 with a manager overseeing groups. We cannot support children who require 1:1 support.



Venue Information

Colchester



The Stanway School, Winstree Road, Stanway, CO3 0QA

Ofsted Number : 2811586

07395 700998

Turn off of Winstree road into the school's one-way entrance where you can park in the provided bays. Then head through the doors pictured above to sign in your child.

Rayleigh



Rayleigh Primary School, Love Lane Rayleigh, Essex, SS6 7DD

Ofsted Number : EY547631

07541 323872

Turn off Love Lane and head down into the school's car park pictured above. Then to your right will be the doors to our sign in area, where our staff will be waiting to welcome you.

Romford



Hylands Primary School, Granger Way, Romford, RM1 2RU

Ofsted Number : 2577072

07592 037968

Turn off Brentwood Road into Granger Way and make a left into the school's car park. You can park in the provided bays. Then head through the doors pictured above to sign in your child.

Southend



Hamstel Junior School, Hamstel Road, Southend On Sea, SS2 4PQ

Ofsted Number : 2577092

07541 326247

Turn off Hamstel Road opposite the shop and head through the green gates pictured above. Carry on into the school's car park and follow signs to the school playground where you will find our sign in area.

Contact Us

Our main office number is 01702 741093.

During term time: Our office is open from 9:30 am to 2:30 pm.

During half term and school holidays:

Our telephone lines are available from 7:00 am to 6:00 pm.

If you are unable to reach us during these times, please contact your child's venue directly.

For non-urgent enquiries, please email us at info@kidzcampessex.co.uk, and we'll get back to you as soon as possible.